

MARS Board Meeting Minutes

December 30, 2023

Board Reorganization Meeting

Meeting started at 1115.

Attendance: Meeting held online. Attending were Tom Ha, Dan MacNeal, Todd Smith

Meeting Logistics:

Discussion of club logistics, primarily for Tom's benefit as the new Board member.

Topics included:

- Process for emailing members.
- Process for meetings, including having an agenda for every meeting.
- Requesting member concerns before each meeting, to be addressed at the following membership meeting.

Officer Positions

The Board members accepted the following roles:

Todd Smith as President

Tom Ha as Vice President

Dan MacNeal as Treasurer

Bill Clune will resign from the Section Advisor position. Tom Ha will fill the role of Section Advisor per the NAR Section duties.

Discussed NAR requirements for positions based on Tom's experience.

Discussed the position of Secretary and how we can advertise the position.

Other Roles Tom will become a Facebook Administrator. Noted that Krista Prinzi is an inactive admin because she created the FB group and cannot be removed.

Meeting Dates were discussed, including whether we can offer a build session and move the meetings to a Saturday. Decided to put the idea to the membership at the January meeting, pending the availability of the Swanson building.

Action Items:

Dan to draft financials and budget. Bring budget to Board.

Tom to take on FB admin role, and then arrange pre-meeting requests for member concerns.

Todd to complete the job description for Secretary (later discovered to be in bylaws)

All Board members are to create a video introduction of themselves (bio).

In executive session, the Board discussed a topic that will be revealed later.

The meeting ended at approx. 1315

Respectfully submitted.

Tom Ha

MARS Vice President/Section Advisor

NB: These are informal notes due to not having a secretary.